**CURRICULUM - VITAE**

**Mahendra Singh Bisht**

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**Objective**

An Exhaustive work experience of more than 17 years in the field of supply chain management, Logistics, Warehouse Setup, Vendor management, Inventory control and audits. Having excellent communication skills and experience with resource management.

**Specialties:**

* End To End Logistics
* Warehousing and Distribution
* Purchase management
* Inventory Control
* Key Account management
* Resource management
* Vendor Management
* Production planning.
* Food safety team member
* Safety team member
* SAP & ERP
* Tally ERP
* BAAN
* Cash reconciliation
* Website Module

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**Education**

* 2000 : 12th Passed
* 2005 : Bachelor of Arts

**IT Skills**

* Operating SystemWindow-98/2000, DOS, XP
* M.S Office
* Complete knowledge about “Internet”.
* Website module

**Training attended**

* FSSAI Training
* Fire Fighting Training
* SAP Training
* OTM Training
* Software Development
* Food Safety

### Experiences Details

1. **Organization: Jubilant Food works Ltd. (From Aug 2000 to October 2017)**

**Designation: Sr. Executive**

* Handle three types of warehouse ambient, perishable (0◦c to 4◦) and Frozen (-18◦c to -22◦c).
* Handle more than 325 SKU’s per day.
* Overall Responsible for dispatches of Vehicle, RSTN, RTVS & Indent accuracy.
* Catering 70+ restaurant of Dominos international and responsible for all the logistics related issues.
* Responsible for KAM visits to resolve the issues between restaurants & SCC
* Work as a mediator to resolve all inter department issues.
* Handle outsourced third party (Krystal) for Maintaining good housekeeping, hygiene& security within SCC premises.
* One of the lead member of FST and Safety team in order to maintain food safety of finished product and the safety of employee of SCC respectively.
* Responsible for allocation of store wise freight at the start-up of every month.
* Logistic closing on every month.
* Handle inventory level of 5 crores per day.
* Responsible for daily cycle count, Near Expiry report, Month end physical reconciliation.

**Personal Achievement**: -

* I have won 14 EOQ and won Employee of the year for year 2009.
* Active member of Food safety team
* Through Knowledge of CII, ISO22000 and DAMIC approach
* I have won the best backend commissary award in 2014.(94.4 out of 100)

**Projects handled:-**

1. Worked on the Vehicle utilization project and route optimization project resulted saving of 42 Lacks/year.
2. As a new factory successfully completed and set-up the process to provide 100% quality product to valuable customers.
3. **Organization:- Earthy Tales (Organic Foods) (From Oct-2017 to Dec-19)**

Designation: Operation Manager

* + Handle overall warehouse management and end to end logistics operation.
  + Responsible for cash reconciliation.
  + Handle Administration
  + Handle ordering to vendor
  + Handle Purchasing
  + Handle inventory accuracy, cycle count, write-off
  + Handle all month end logistics and warehouse closing reports.
  + Take care of FSMS, auditing
  + Take care of billing and MIS reporting**.**
  + Responsible for customers issues within Tat.
  + New vendor development
  + Price negotiation
  + Reverse logistics
  + Responsible for overall reporting to management.

1. **Organization: RDR Impex Pvt Ltd:** Operation Manager (From Jan-20 to till date)
   * Handling overall warehouse management and end to end logistics operation.
   * Responsible for cash reconciliation.
   * Handling Administration
   * Handle ordering to vendor
   * Handle inventory accuracy, cycle count, write-off
   * Handle all month end logistics and warehouse closing reports.
   * Take care of FSMS, auditing
   * Take care of billing and MIS reporting**.**
   * Taking care of export containers
   * Responsible for customers issues within Tat.
   * New vendor development
   * Price negotiation
   * Reverse logistics
   * Responsible for overall reporting to management.

### Myself

Aim : Willing to learn and achieve the goals set.

Strength : Self-examination, punctuality, hardworking,

Good grasping power, giving my best to the job assigned.

Expectation : A strong value driven competitive organizational environment.

Hobbies : Watching discovery, listening music.

**Personal Details**

Father’s Name : Sh. Nathu Singh Bisht

Date of birth : 05 April, 1982

Sex : Male

Marital status : Married

Languages known : English, Hindi,Marathi

Date: **Mahendra Singh Bisht**

Place: